

**WOOTTON PARISH COUNCIL**  
**Extraordinary Meeting on Monday 16<sup>th</sup> April 2018**  
**at 6.30 pm**  
**Village Hall**

**MINUTES**

**Present**

Cllr. P. Loftus ( Chairman)  
Cllr. A Warner  
Cllr. J. Thomas  
Cllr S Gabbatiss  
Cllr Braden  
J Carlin (Clerk)

The meeting opened at 6.30 pm

1. **Apologies:** Cllr Gubbins
2. **Disclosure of Interest** - Nil
3. **Approval of Minutes of the Parish Council Meeting of Monday 12<sup>th</sup> March 2018:** The Minutes of 12<sup>th</sup> March 2018 were unanimously approved and signed as a correct record of the meeting.
4. **Proposed Planning**
  - **Parrotts, Church St, Wootton** – Mr Eccles-Williams (18/00833/LBC)  
Remove door and replace with windows.- **under consideration**
  - **Meadowland, Horseshoe Lane, Wootton** – Mr Andrew Frith (18/00523/HHD)  
Alterations to door and window openings on rear elevation and patio level - **Approve**
5. **Financial Matters and Bills to pay**

Parish Council bank balances:  
Current (No 1 a/c): £ 5,100.09  
Parish Council Project Fund (No 2 a/c): £7,614.26  
Business Reserve a/c: £0.30
6. **Final Accounts to be signed by Chairman:** copies of the final accounts had been circulated to all Councillors.  
Cllr. Loftus signed as RFO
7. **Part Completion of the Annual Governance and Accountability Return 2017/18:**

Certificate of Exemption  
Annual Governance Statement  
Accounting Statements 2017/18

All three forms were completed and signed by Cllr Loftus, Chairman and RFO. This would have usually been done on completion of the internal audit report at the Annual Parish Council Meeting in May. Unfortunately, the Chairman cannot attend the May meeting and the Clerk is handing over responsibilities to a new Clerk. The AGAR forms, banking statements, Minutes and Invoices were all then passed to Phil Parker for internal audit.
8. **Any Other Business**
  - **Fibre Optic Broadband:** Mr Blake van Eden from Gigaclear is to give a presentation in Wootton Village Hall on Monday 23<sup>rd</sup> April 7pm – 9pm for interested residents. Several councillors expressed dissatisfaction with some of the aspects of the work carried out, mainly the destruction of the grass verges and mess.  
**Cllrs Warner, Gabbatiss and Gubbins** to attend if possible.

- **Wall in bad repair at Balliol Cottage:** attention was drawn to the poor state of the wall at Balliol Cottage. This runs for some considerable distance and is continually walked past by school children on their way to and from the Village Hall. It could be a potential danger that should be avoided. **Clerk** to write a letter on behalf of PC to the occupants.

The meeting closed at 6.45 pm

**Future Meeting Dates**

**Monday 14<sup>th</sup> May 2018 Annual Parish Meeting at 7.00pm  
followed by Parish Council Meeting at 7.30 pm**

Monday 9<sup>th</sup> July 2018 at 7.30 pm

Monday 10<sup>th</sup> September 2018 at 7.30 pm

Monday 12<sup>th</sup> November 2018 at 7.30 pm

Monday 14<sup>th</sup> January 2019 at 7.30pm

Monday 11<sup>th</sup> March 2019 at 7.30 pm

Monday 13<sup>th</sup> May 2019 Annual Parish Meeting at 7.00pm

followed by Parish Council Meeting at 7.30 pm

Monday 8<sup>th</sup> July 2019 at 7.30 pm

Monday 9<sup>th</sup> September 2019 at 7.30 pm

Monday 11<sup>th</sup> November 2019 at 7.30 pm